

The University of Miami Department of Sociology Graduate Studies Handbook 2018-19



**Department of Sociology
5202 University Drive Merrick Bldg. 120
Coral Gables, Florida 33124-2030
PH: (305) 284-6762
FAX: (305) 284-5310**

TABLE OF CONTENTS

Department Contact Information	3
Graduate Program Overview	4
Admissions Criteria	5
Application Procedures	6
Financial Assistance	7
The Master Arts (M.A.) Degree	8
The Doctor of Philosophy (Ph.D.) Degree	10
Graduate Student Scholarly Development Plan	18
Advising Structure	19
Transferring Degrees and Credits	19
University Honor Code	19
University Graduate Student Handbook	19
Department Awards	20
Role of the Department Chairperson	20
Graduate Faculty	21

DEPARTMENT CONTACT INFORMATION

Department Website: <http://www.as.miami.edu/sociology/>

Graduate Program Website: <http://www.as.miami.edu/sociology/graduate-programs/>

Department Address A: P.O. Box 248162, Coral Gables, FL 33124

Department Address B: 5202 University Drive, Merrick Building 120, Coral Gables, FL 33146

Department Phone: 305-284-6762

Department Fax: 305-284-5310

Graduate Program Director: Dr. John Murphy j.murphy@miami.edu

Graduate Program Staff Associate: Jeanine Ocon jocon21@miami.edu

GRADUATE PROGRAM OVERVIEW

The Graduate Program in Sociology at the University of Miami is designed to provide students with the theoretical, methodological, and analytical tools required for research and teaching. We recruit students seeking the Doctor of Philosophy (Ph.D.) in Sociology. Students complete the Masters of Arts (M.A.) as the first step in their program. At the doctoral level, graduate students are encouraged to choose two concentrations from three substantive areas: (1) Criminology, (2) Medical Sociology, and (3) Race, Ethnic Relations and Immigration. Although the strengths of the department lie within these major programmatic fields, students may also develop a course of study that meets their specific research interests and career objectives. Assistantships and Fellowships are awarded competitively each academic year to cover tuition and living expenses.

ADMISSIONS CRITERIA

All incoming graduate students must be committed to pursuing the Ph.D. degree. *The Graduate Program in Sociology at the University of Miami does not accept students who aspire to earn a terminal M.A. degree.*

All applicants to the Ph.D. program are evaluated across several indicators of academic potential, including:

- Graduate Record Examination (GRE) scores
- Grade point averages (GPA)
- Letters of recommendation (three)
- Statements of purpose

All applicants should score a minimum of 1,000 (at least 450 in each of the verbal and quantitative sections) on the GRE (under the old scoring system; **under the new GRE scoring system the approximate equivalents are a minimum of 297 total**, with scores of at least 141 on the quantitative section and 150 on the verbal section).

Applicants **without** graduate experience are expected to have a minimum overall **GPA of 3.25 in undergraduate coursework**.

Applicants **with** graduate experience are expected to have a minimum overall GPA of **3.50 in graduate coursework**.

All applicants should provide at least three (3) letters of recommendation from persons who are familiar with their academic work and scholarly potential. At least two of these letters should come from professors currently or previously employed at a college or university. All applicants should provide a brief (no more than three pages), yet compelling, statement of purpose. This statement should clearly describe the applicant's academic background, research interests, and professional goals. It should also clearly indicate how the student's research interests are consistent with the research strengths of the department.

Non-native English speakers should be prepared to demonstrate English language proficiency, as indicated by minimum scores of 80 (internet based), 213 (computer based), or 550 (paper based) on the Test of English as a Foreign Language (TOEFL) examination.

APPLICATION PROCEDURES

1. All applicants must complete an online application and pay a non-refundable fee of \$85.00.

The online application link is:

http://www.miami.edu/gs/index.php/graduate_school/apply/apply_online/

2. Official transcripts from all undergraduate and graduate institutions should be submitted to the Department by the Registrar of each institution. Transcripts sent by applicants will not be accepted.

3. Official GRE scores should be submitted electronically to the University by the testing agency. Scores sent by applicants will not be accepted.

4. When completing the online application, all applicants must provide contact information for three references. Three letters of recommendation will then be solicited online. Letters sent by applicants will not be accepted.

5. All applicants should submit a statement of purpose to the Department.

6. Non-native English speakers should have official TOEFL scores submitted electronically to the University. Scores sent by applicants will not be accepted.

7. Students who complete an M.A. degree in Sociology at the University of Miami must formally apply to transition into the Ph.D. program. Students transitioning from our M.A. program to our Ph.D. program are expected to have a minimum GPA of 3.50 and should submit only two letters of recommendation and a statement of purpose.

8. The application deadline for priority funding (assistantships and fellowships) is January 15th. Rolling admissions begin on January 16th to admit qualified students with funding (depending on availability). For those who meet the January 15th deadline, letters of acceptance and funding decisions will be sent by April 15th.

FINANCIAL ASSISTANCE

Graduate Assistantships, Teaching Assistantships, and University Fellowships are offered each academic year (fall and spring semesters). Graduate Assistantships require students to assist individual faculty members with their research, teaching, and other professional responsibilities (15 hours per week). Graduate Assistantships also require students to assist the Department in miscellaneous tasks (5 additional hours per week). Teaching Assistantships are usually awarded following the completion of the M.A. degree and SOC 622 (Teaching Sociology). Teaching Assistantships require students to teach undergraduate courses independently. Teaching Assistants meet periodically with a regular faculty member for supervision and support. University Fellowships are awarded by the Graduate School on the basis of nominations by the Graduate Committee. University Fellowships do not entail any formal teaching or research responsibilities for two years. Research Assistantships are also offered periodically. When faculty members have financial support from external sources (e.g., research grants and contracts) and/or internal research accounts, they may employ graduate students to work on special projects.

Note should be taken that those who intend to apply for McKnight Fellowships should do so before submitting an application to the Graduate Program. The McKnight Foundation requires this sequence. Additionally, students who receive McKnight funding do not work for the Department while this fellowship is in effect. When this funding expires, students will perform either graduate or teaching assistantship duties for the remainder of their time in the graduate program.

Assistantships and University Fellowships are awarded by the Department on a competitive basis and normally include a tuition scholarship for full-time enrollment (*) and a stipend for living expenses. For the 2017/2018 academic year, Graduate Assistantships are worth approximately \$56,200. This financial package includes roughly \$34,200 for tuition and fees (18 credit hours) and a stipend of \$22,000 (9 months). Students entering the program with an undergraduate degree and making significant progress will normally receive continuous funding for five (5) academic years. Students entering the program with a graduate degree and making significant progress will normally receive three (3) years of continuous funding. All funding awards are contingent upon (a) full-time enrollment in at least nine (9) credit hours of coursework per semester (fall and spring), (b) satisfactory annual performance evaluations, and (c) significant progress toward degree completion. Assistantships are assigned by the Program Director according to the needs of (1) the department, (2) junior faculty, (3) faculty funded by research grants and contracts, (4) faculty with requests for special research assistance, and (5) faculty with requests for teaching assistance. Whenever possible, graduate students are assigned to faculty working in their specific areas of concentration. Students and faculty may also request specific assignments.

*Please note that students who receive funding are required to enroll full-time. (i.e. 9 credits per semester)

THE MASTER OF ARTS (M.A.) DEGREE

All students entering the program without a graduate degree must earn an M.A. degree in Sociology before transitioning to the Ph.D. degree. The M.A. degree in sociology provides training in sociological theory, research methods, statistics, and initial work on substantive areas of concentration for the PhD program. The M.A. degree has four general requirements: (a) coursework, (b) a Master's thesis, (c) research ethics training, and (d) annual self-evaluations.

Coursework Requirements

The M.A. degree requires thirty one (31) hours of graduate credit (600 level or above), and twenty eight (28) of these hours must be in sociology. No more than six (6) credit hours of independent study (SOC 690) will count toward the M.A. degree without prior approval from the Graduate Committee. No more than three (3) credit hours in out-of-department coursework will count toward the M.A. degree. Six (6) credit hours of thesis work (SOC 810) will count toward the thirty one (31) total hours of graduate coursework.

1. - SOC 601: Classical Sociological Theory	3
2. - SOC 604: Pro-seminar in Sociology	1
3. - SOC 609: Sociological Statistics(or Equivalent)	3
4. - SOC 610: Quantitative Research Methods OR	
SOC 613: Qualitative Research Methods	3
5. - SOC 611: Statistics I	3
6.-SOC 615: Class Structure and Social Stratification OR	
SOC 616: Social Psychology: Sociological Perspectives	3
7. -Three additional courses ¹	9
8. - SOC 810: Thesis Work	6

Total Credits 31²

¹ These electives should include anticipated Ph.D. courses.

² Funded, full time students will complete 36 credits as a result of funding requirements. These should include beginning PhD courses.

Master's Thesis

The M.A. degree also requires the completion of a Master's thesis. The thesis is an independent research project that is completed by a student in the final phase of his or her M.A. degree. The thesis project should represent an original contribution to sociological knowledge. All graduate students working towards an M.A. degree must recruit and enlist a Thesis Committee. Thesis Committees consist of three (3) faculty members. Two faculty members (including the chairperson of the Thesis Committee) must come from the sociology faculty. The third member of the Thesis Committee must be selected from an outside department. Once a Thesis Committee is established, the student must complete a written thesis proposal. The thesis proposal introduces and describes the objectives of the research project, reviews relevant scholarly research, and clearly states the research problem and/or research questions or hypotheses that define the specific aims of the project. Proposals for empirical projects must also describe the data and any relevant research designs, analysis techniques and procedures. After the thesis proposal has been formally defended and accepted by the Thesis Committee, the student may begin the project. The final written thesis project must be successfully defended and submitted according to the guidelines of the Graduate School.

Further information concerning deadlines and formatting is available from the Graduate School and Library websites.

Research Ethics and Teaching Assistant Training

All graduate students are required to complete a University seminar on research ethics, CITI Certification for Social and Behavioral Research, and online Teaching Assistant training.

Annual Self-Evaluation

All graduate students are required to submit an annual self-evaluation. Annual evaluations describe the academic progress of graduate students. The Graduate Committee will notify students of evaluation requirements and deadlines.

Time Limits for the M.A. Degree

All requirements of the M.A. degree must be completed within two (2) years from the time of admission to the graduate program. If a student fails to finish within this time frame, that student may be dismissed from the program. Under rare circumstances, exceptions may be granted by the Dean of the Graduate School at the request of the Graduate Program Director.

THE DOCTOR OF PHILOSOPHY (Ph.D.) DEGREE

The Ph.D. degree in sociology provides advanced training in sociological theory, research methods, statistics, and two substantive areas of concentration. All Ph.D. students must have a Master's degree in sociology or related field. Although previous graduate work in Sociology is preferable, applicants with graduate degrees from other disciplines will be considered. The Ph.D. has six additional requirements: (a) coursework, (b) two substantive area examinations, (c) a publishable-quality paper, (d) admission to candidacy, (e) a Ph.D. dissertation, and (f) annual self-evaluations.

Coursework Requirements for Students WITH an M.A. in Sociology from UM

The Ph.D. degree requires 42 hours of graduate credit (600 level) beyond the M.A., and 39 of these hours must be in sociology. Twelve (12) credit hours of dissertation work (SOC 830/840) will count toward the total 45 hours of graduate credit. Any grade below B- in a specific course is considered unsatisfactory for required graduate coursework and may result in dismissal from the program. All Ph.D. students are required to maintain a minimum GPA of 3.3 in each of the core areas: theory (601, 602, 615, and 616) and methods and statistics (610, 611, 612, and 613). Students who fall below the minimum 3.3 GPA requirement in a core area will be required to take a comprehensive exam in that area. If a student receives a grade below a B- in any core class in theory or statistics/methods, then he or she must re-take the class. The second grade (i.e., when the class is retaken) will be used to calculate the GPA in the core area for purposes of fulfilling Departmental requirements.

1. - SOC 602: Contemporary sociological Theory	3
2. SOC 612: Statistics II	3
3. SOC 610: Quantitative Research Methods OR	
SOC 613: Qualitative Research Methods ¹	3
4. SOC 615: Class Structure and Social Stratification OR	
SOC 616: Social Psychology: Sociological Perspectives ¹	3
5. SOC 622: Teaching Seminar in Sociology	3
6. Three courses toward a substantive area of concentration	9
7. Three courses toward a second substantive area of concentration	9
8. SOC 830/840: Dissertation Work	12 ³

Total Credits 45²

- ¹ The course taken for the Ph.D. must be different from the course taken for the M.A. degree.
- ² It is anticipated that some of these credits hours will have been taken before completing the MA by students with continuous funding.
- ³ 12 hours are needed to graduate. These hours should be a combination of 830/840, but no more than 6 in 830. 830 is used during pre-candidacy – e.g., writing a publishable paper – while 840 is used when writing a dissertation (post-candidacy).

Coursework Requirements for Students WITHOUT an M.A. in Sociology from UM

The Ph.D. degree requires 58-61 hours of graduate credit (600 level) of these hours must be in sociology from UM. Twelve (12) credit hours of dissertation work (SOC 830/840) will count toward the total 58 hours of graduate credit. Any grade below B- is considered unsatisfactory for required graduate coursework and may result in dismissal from the program. All Ph.D. students are required to maintain a minimum GPA of 3.3 in each of the core areas: theory (601, 602, 615, and 616) and methods and statistics (610, 611, 612, and 613). Students who fall below the minimum 3.3 GPA in a core area will be required to take a comprehensive exam in that area. If a student receives a grade below a B- in any core class in theory or statistics/methods, then he or she must re-take the class. The second grade (i.e., when the class is retaken) will be used to calculate the GPA in the core area for purposes of fulfilling Departmental requirements.

1. SOC 601: Classical Sociological Theory	3
2. SOC 602: Contemporary Sociological Theory	3
3. SOC 604: Proseminar in Sociology	1
4. SOC 609: Sociological Statistics (or Equivalent)	3
5. SOC 610: Quantitative Research Methods	3
6. SOC 611: Statistics I	3
7. SOC 612: Statistics II	3
8. SOC 613: Qualitative Research Methods	3
9. SOC 615: Class Structure and Social Stratification	3
10. SOC 616: Social Psychology: Sociological Perspectives	3
11. SOC 622: Teaching Seminar in Sociology	3
12. Three courses toward a substantive area of concentration	9
13. Three courses toward a second substantive area of concentration	9
14. SOC 830/840: Dissertation Work	12 ²

Total Credits 58-61¹

1. Students coming in without a course equivalent to SOC 609 will take 61 credits.

2 12 hours are needs to graduate. These hours should be a combination of 830/840, but no more than 6 in 830. 830 is used during pre-candidacy – e.g., writing a publishable paper – while 840 is used when writing a dissertation (post-candidacy).

Substantive Area Coursework Requirements

All Ph.D. students are required to select two (2) substantive areas of concentration, each of which requires the successful completion of nine (9) credits of relevant coursework. Although students are encouraged to select both substantive areas of concentration from the fields of Criminology, Medical Sociology, and Race, Ethnic Relations and Immigration they have the option of selecting one (1) outside substantive area of concentration. If an option other than Criminology, Race, Ethnic Relations and Immigration or Medical Sociology is chosen, a detailed and persuasive proposal must be submitted to and accepted by the Graduate Committee *before* the student begins any coursework in this area. No more than three (3) credit hours of independent study (SOC 690) or out-of-department coursework will count toward the completion of a substantive area of concentration *without prior approval from the Graduate Committee*. In addition, no single course may count toward two specialty areas.

Criminology Courses

SOC 670: Theories in Criminology	(required)	3
SOC 672: Research in Crime and Delinquency	(required)	3
SOC 692: Special Topics in Criminology		3

Medical Sociology Courses

SOC 620: Social Epidemiology		3
SOC 632: Social Psychology of Health and Illness		3
SOC 635: Medical Sociology: Issues in Research and Theory (required)		3
SOC 636: Health Diversity across the Life Course		3
SOC 691: Special Topics in Medical Sociology		3

Race, Ethnic Relations and Immigration Courses

SOC 650: Social Analysis of Race Relations		3
SOC 651: Race Relations: Social-Psychological Perspectives		3
SOC 652: Theories of Race and Ethnic Relations (required)		3
SOC 693: Special Topics in Race and Ethnic Relations		3

Substantive Area Examinations

The Ph.D. requires the successful completion of two (2) substantive area examinations. Each substantive area examination corresponds to a single substantive area of concentration (e.g., Criminology, Medical Sociology, and Race, Ethnic Relations and Immigration). Substantive area examinations require students to synthesize large bodies of information from relevant coursework and special reading lists. Preparation for substantive area examinations directly contributes to the intellectual growth of scholars by providing a unique opportunity for students to develop expert knowledge in their substantive areas of concentration. Both substantive area examinations must be completed before a student is permitted to register for dissertation hours (SOC 830/840) or to defend his or her dissertation proposal.

Substantive area examinations are taken following the completion of the required coursework for a given substantive area of concentration. Once students qualify to take a substantive area examination, they must contact the chair of the relevant committee. Examination committees consist of three faculty members appointed for the academic year, though students may nominate a fourth person from inside or outside the department if they identify someone who is appropriate. These committees are responsible for preparing and grading substantive area examinations. Exams within each specialty area should have a specialty question designed for each individual student along with the remaining questions for all.

Although substantive area examinations are typically offered during the fall and spring semesters, they may be administered during the summer term or other break when examination committee members are available and amenable. Comprehensive exams will be offered no more than once a semester, but there should be no expectation that these exams will be offered during the summer. Once an examination date is set and students are scheduled to take an examination, the chairperson of the examination committee will communicate this information to all faculty members at least two weeks prior to the administration of the examination.

To aid in preparation for the examination, a reading list will be made available to students no later than ten weeks prior to the scheduled date of the examination. This reading list will include core readings in the substantive area. Each student will provide a list of readings based on his or her coursework and readings that reflect the student's unique focus within the substantive area. The examination committee will meet with the student(s) to go over examination details, including examination date, location, format, and length in hours, no later than four weeks prior to the scheduled date of the examination. Students are strongly encouraged to meet with individual committee members to gain a clear understanding of examination procedures and policies and related expectations.

Students are required to pass each substantive area examination with a majority of passing votes. Students will be awarded a grade of “Pass with Honors,” “Pass,” “Conditional Pass,” or “Fail” for each substantive area examination. If a student fails an examination, that student must petition the Graduate Committee to re-take the examination. Under no circumstances can an examination be re-taken during the semester of the original examination. In the event of a “Conditional Pass”, the examination committee will decide what the student must do to transition to a “Pass.” All “Conditional Pass” revisions must be successfully completed by the end of the semester following the semester of the original examination. Students are allowed one conditional pass or one failure across both examinations. If a student is unable to pass at least one substantive area examination outright, that student may be dismissed from the program.

Comprehensive exams should be graded and feedback given to students within two (2) weeks, unless there are rare circumstances or a mutually agreed on extension. When an examination grade is determined, the chairperson of the examination committee will communicate these results to the student, his or her advisor, and the Graduate Program Director. The chairperson of the examination committee will also provide the student with a separate letter that summarizes the strengths and weaknesses of the examination and invites the student to meet with the chairperson of the examination committee to discuss the results.

Publishable-Quality Paper

All Ph.D. students are required to produce a publishable quality paper, which can be related to or draw on any aspect of their academic interests or endeavors. The student’s advisor will approve the topic, mentor the student, and together with one reader will determine if the paper is publishable. The student will be either sole or first author on the paper. The advisor’s possible role as second author depends on the level of his or her involvement in producing the paper. When they determine it is publishable, the student must submit their paper to an established peer-reviewed academic journal. When the paper has been submitted, the student’s advisor shall notify the Graduate Committee. Such notification is the sole criterion needed to satisfy the paper requirement, regardless of the journal’s initial or final editorial decision.

Establishing Authorship

Sociologists are expected to publish books, articles, and reviews, for example, throughout their careers. Graduate students, likewise, should engage in this activity. In fact, graduate students in the Department of Sociology are required, as part of their PhD program, to produce a publishable paper and submit this work to a journal. A key facet of this process is establishing authorship. Authors contribute significantly to, and are responsible for, the work that is published. To become familiar with the issues surrounding authorship, students should consult the following documents:

ASA Code of Ethics, sections 15 and 16.01

<http://www.asanet.org/sites/default/files/savvy/images/asa/docs/pdf/Ethics%20Code.pdf>

British Sociological Association Authorship Guidelines

<https://www.britisoc.co.uk/publications/guidelines-reports/authorship-guidelines.aspx>

A Graduate Student's Guide to Determining Authorship Credit and Authorship Order

www.apa.org/science/leadership/students/authorship-paper.pdf

Admission to Candidacy

When a graduate student has completed all required coursework, passed both substantive area examinations, and submitted the publishable-quality paper, that student must be approved for admission to candidacy. All students must apply for and be admitted to candidacy before the defense of the dissertation proposal. All candidacy applications must be reviewed by the Department Chairperson or Graduate Program Director and the Dean of the Graduate School. Students are not permitted to receive the Ph.D. degree in the same semester or summer session during which he or she was admitted to candidacy. The application for candidacy can be found at the Graduate School website.

Dissertation Requirements

The Ph.D. degree requires the completion of a dissertation. The dissertation is a significant research investigation that is completed by a student in the final phase of his or her doctoral work. The dissertation should represent an original contribution to sociological knowledge. All graduate students must recruit and enlist a Dissertation Committee. Dissertation Committees consist of four (4) faculty members. Three faculty members (including the chairperson) must come from the Sociology Faculty. The fourth member must be selected from an outside department. All Dissertation Committees must be approved by the Program Director or Department Chairperson. Once a committee is set, the student must complete and defend a written dissertation proposal. The dissertation proposal introduces and describes the focus of the research project, reviews relevant scholarly research, and clearly states the importance of the research problem and/or research questions or hypotheses that define the specific aims of the project. Proposals for empirical projects must also describe the data and any relevant research designs and procedures. After the proposal has been formally defended and accepted by the Dissertation Committee, the student may begin the project.

Once the dissertation has been completed, following the rules of the Department of Sociology and the Graduate School, the dissertation must be defended orally. It is the student's responsibility to schedule the defense and to clarify any relevant procedures. At least three weeks before the date of defense, the student must submit a complete and properly formatted copy of the dissertation to the Dissertation Committee chairperson. At least two weeks before the date of defense, all committee members must receive complete and properly formatted copies of the dissertation. The Dissertation Committee chairperson must formally announce the dates of the proposal defense and the final dissertation defense to the Department at least two weeks in advance. All dissertation defenses are open to all members of the Department of Sociology, other interested members of the UM community, and invited individuals. Once

the dissertation is successfully defended and any required revisions are successfully completed, the Dissertation Committee will recommend to the Graduate School that the candidate be awarded the Ph.D. Degree.

Further information concerning deadlines and formatting can be found at the Graduate School and Library websites.

Annual Self-Evaluation

All graduate students are required to submit an annual self-evaluation. Annual evaluations describe the academic progress of graduate students. The Graduate Committee will notify students of evaluation requirements and deadlines.

Time Limits for the Ph.D. Degree

For those admitted **without** an M.A. or M.S. degree, all work toward the Ph. D. degree must be completed within eight (8) years from the time of admission to graduate study. For those admitted **with** an M.A. or M.S. degree, all work toward the Ph. D. degree must be completed within five (5) years of the time of admission to graduate study. If a student fails to finish within this time frame, that student may be dismissed from the program. Exceptions may be granted by the Dean of the Graduate School at the request of the Graduate Program Director, following certification by the Graduate Committee that the student's coursework meets current degree standards.

The Graduate Student Scholarly Development Plan (next page) shows the approximate timing and sequencing of training that students should anticipate as they proceed through their graduate careers.

GRADUATE STUDENT SCHOLARLY DEVELOPMENT PLAN¹

Development Area	Year 1	Year 2	Year 3	Year 4	Year 5/6
1. Coursework and Exams	Begin Coursework	Continue Coursework Prepare for Substantive Area Exams	Continue Coursework Take and Pass Substantive Area Exams	Complete Coursework Take and Pass Substantive Area Exams	
2. Research	Learn about research and opportunities for research participation and collaboration via contact with faculty and senior graduate students and attendance at colloquia and professional conferences.	Continue learning about research. Present research at a professional conference or research symposium. Submit research to a student paper competition.	Continue learning about research. Develop and submit research for presentation, competition, and publication. Complete publishable paper.	Continue learning about research. Develop and submit research for presentation, competition, and publication. Submit and revise publishable quality paper.	Continue learning about research. Develop and submit research for presentation, competition, and publication.
3. M.A. Thesis and Ph.D. Dissertation	Identify thesis topic, find an advisor/ committee, and complete thesis proposal.	Defend thesis proposal. Begin thesis. Finish/defend thesis.	Begin to think about a dissertation topic and potential advisors and committee members.	Identify dissertation topic, find advisor/ committee, and complete/defend dissertation proposal. Begin dissertation and apply for grants and fellowships.	Finish/defend dissertation.
4. Teaching	Take Soc. 622: Teaching Sociology	Develop a course to teach.	Develop a course to teach. Teach a course.	Develop a course to teach. Teach a course.	Develop a course to teach. Teach a course.
5. Professional Training	Attend a professional conference, including the ASA annual meeting, a regional conference, and/or specialty area meeting. Attend research presentations by visiting scholars (colloquia) and prospective faculty (job talks).	Work with a faculty member on an ongoing/ sponsored research project. Attend conferences and local research presentations. Seek Service opportunities: Volunteer for ad hoc tasks and standing committees. Review a paper for a scholarly journal.	Work with a faculty member on an ongoing/ sponsored research project. Attend conferences and local research presentations. Attend conferences and local research presentations. Seek special training: Consider using electives for out-of-department statistics and research methods courses. Consider ICPSR summer workshops. Seek service opportunities.	Work with a faculty member on an ongoing/sponsored research project. Attend conferences and local research presentations. Seek special training. Seek service opportunities.	Attend conferences and local research presentations. Seek service opportunities. Prepare job application materials. Apply for jobs. Prepare job talk. Schedule Practice Job Talk. Go on interviews. Get a job.

¹ Recommendations listed within the scholarly development plan are subject to course availability and individual goals.

ADVISING STRUCTURE

All graduate students are assigned an advisor from the Graduate Committee upon entry into the program. New students are assigned advisors during the new graduate student orientation prior to the beginning of the fall semester. Continuing graduate students may remain with their original advisor or select another faculty advisor within the Department of Sociology. After the first year of graduate study, students must maintain an up-to-date advisor election form. Students are expected to meet with their advisors to develop course schedules and monitor progress in the program. The student's advisor must sign off on all program plans and course schedules.

TRANSFERRING DEGREES AND CREDITS

Under most circumstances, the Graduate Program in Sociology at the University of Miami will accept M.A. and M.S. degrees from other universities. Six credits can be transferred if they have not been applied to a degree at another university, and with the approval of the Graduate Committee. All Ph.D. students, including those students with previous graduate work, are required to complete 601, 602, 604, 610, 611, 612, 613, 615, 616, and 622.

UNIVERSITY HONOR CODE

All graduate students are expected to act in accordance with the university honor code. This code can be found at the UM Student Life page.

UNIVERSITY GRADUATE STUDENT HANDBOOK

For additional information concerning graduate study, students are encouraged to consult the Graduate Student Handbook produced by the Graduate School at the University of Miami. This handbook can be found at the Graduate School.

DEPARTMENT AWARDS

The Graduate Program in Sociology at the University of Miami offers two awards to outstanding graduate students: The Outstanding Graduate Student Award and the Chair's Fellowship. Outstanding graduate students exceed the average expectations of timely and successful completion of degree requirements, examinations, theses, and dissertations. Outstanding graduate students are marked by excellence in the performance of assistantships and original research (conference presentations and scholarly publications). The Outstanding Graduate Student Award is given annually and is based on faculty nomination. The Chair's Fellowship offers an additional year of funding to truly outstanding Ph.D. students in the interest of making these students competitive for academic appointments in research universities. The Chair's Fellowship is contingent on available financial resources and requires the recommendation of the student's advisor, an additional faculty member, Graduate Committee, and Department Chairperson. To be considered for the Chair's Fellowship, please e-mail submissions to the Graduate Program Director by March 15.

ROLE OF DEPARTMENT CHAIRPERSON

The Department Chairperson has the final authority in all actions taken by the Graduate Program Director and Graduate Faculty.

GRADUATE FACULTY

ANTONACCIO, OLENA, Ph.D. North Carolina State University, 2008. Associate Professor, Criminology, Deviant Behavior, Theory, Comparative Sociology, Quantitative Methods

BELGRAVE, LINDA LISKA, Ph.D. Case Western Reserve, 1985. Associate Professor.
Social Gerontology, Medical Sociology, Social Psychology, Quantitative & Qualitative Methods

BRADDOCK II, JOMILLS HENRY, Ph.D. Florida State, 1973. Professor.
Race & Ethnic Relations, Sociology of Education, Sociology of Sport, Social Psychology

DAWKINS, MARVIN, Ph.D. Florida State, 1975. Professor.
Race & Ethnic Relations, Urban Sociology, Sports, and African American Studies

DUNHAM, ROGER, Ph.D. Washington State, 1977. Professor.
Criminology, Policing, Juvenile Delinquency

FRENCH, MICHAEL, Ph.D. Boston College, 1986. Professor.
Health Economics, Economics of Addictions, Economics of Crime, Human Resource Economics

JOHNSON, ROBERT, Ph.D. University of Utah, 1983. Professor.
Medical Sociology, Aging, Life-course, Social Psychology, Deviance, Quantitative Methods

LANUZA, YADER R., Ph.D. University of California, Irvine 2017. Assistant Professor.
Migration, Family, Education.

MURPHY, JOHN, Ph.D. Ohio State, 1981. Professor.
Sociological Theory, Social Philosophy, Culture/Globalization Studies

NIELSEN, AMIE L., Ph.D. University of Delaware, 1997. Associate Professor.
Criminology, Delinquency, Deviance, Substance Abuse, Race/Ethnicity, Quantitative Methods

NOWOTNY, KATHRYN M., Ph.D. University of Colorado, Boulder, 2016. Assistant Professor.
Health Disparities, Correctional Health and Health Care, Drug Use and Abuse.

OMORI, MARISA KEI, Ph.D., University of California, Irvine, 2014. Assistant Professor.
Criminology, Racial Inequality, Drug Use and Policy and Sentencing.

PETERSON, Nick D., Ph.D., University of California, Irvine, 2015. Assistant Professor.
Criminology, Criminal Justice, Racial Stratification, Law and Society.

PORTES, ALEJANDRO, Ph.D., University of Wisconsin, Madison, 1970. Professor; School of Law.
Ethnic Enclaves, Informal Economics, Immigrants and Immigration, Economic Sociology

WILSON, GEORGE, Ph.D. Johns Hopkins, 1995. Professor and Chairperson
Social Stratification, Race & Ethnic Relations, Sociology of Work and Occupations

SECONDARY APPOINTMENTS:

PAGE, JOHN BRYAN: Professor, (Ph.D., Florida, 1976), Department of Anthropology

ROSEN, ROBERT: Professor (Ph.D. UC Berkeley, 1984), School of Law

Revised and submitted June 11, 2018.